

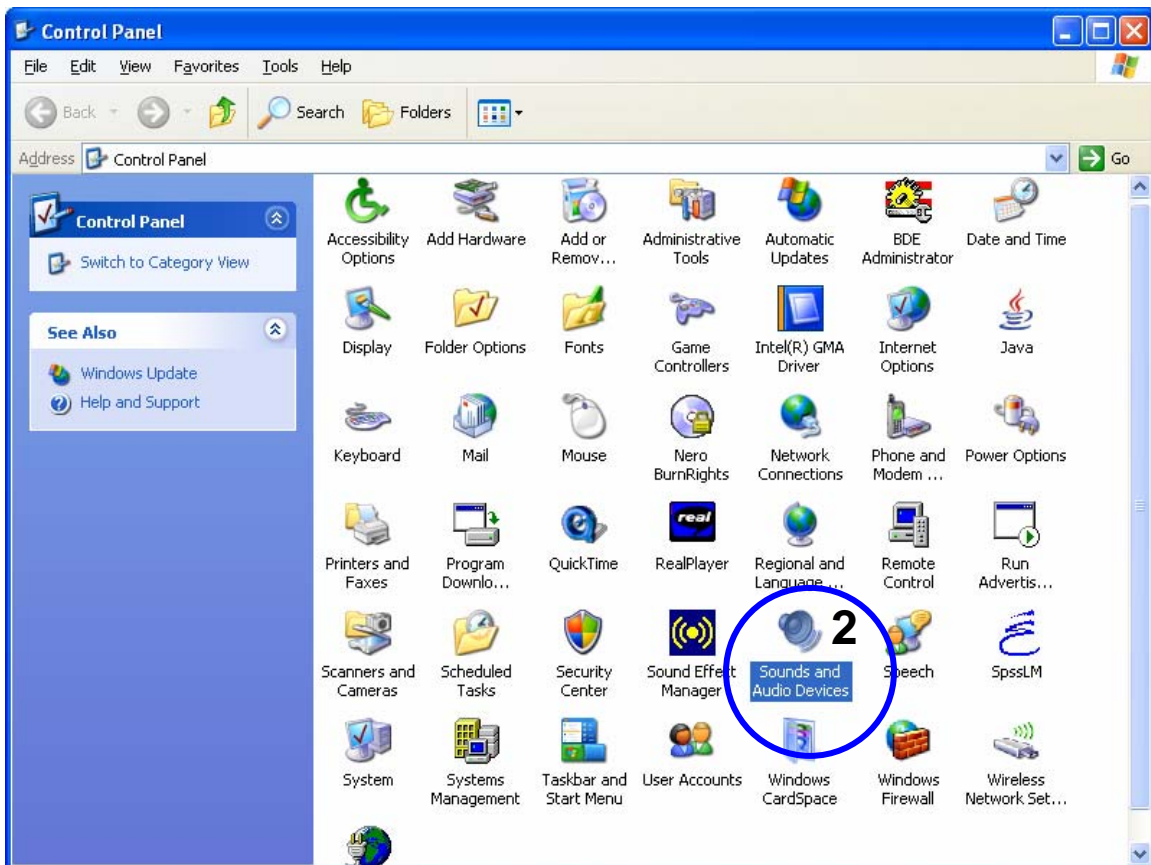
To configure the audio recorder to use the Front Pink Socket in the Computer Labs.

Once you have started the computer and logged on Windows:

1) Open the Control Panel

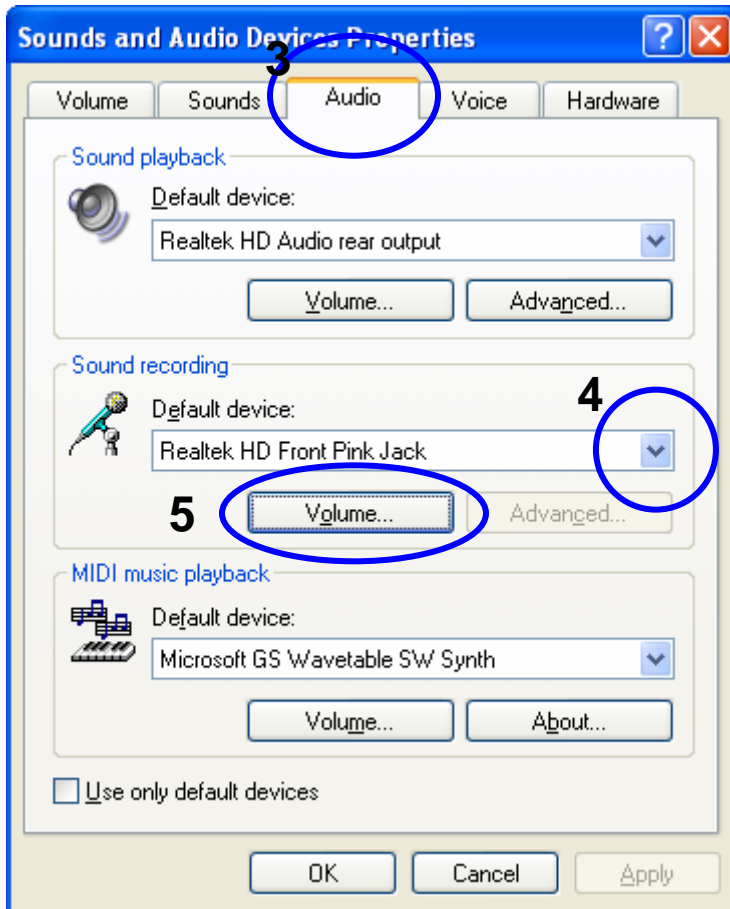
Start | Control Panel

2) Select Sounds and Audio Devices

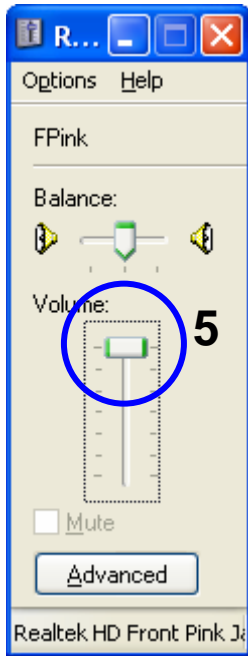


3) Select the Audio Tab

4) Change the Sound recording Default device: to **Realtek HD Front Pink Jack**



5) Click on the Volume... button and adjust the recording volume to maximum.

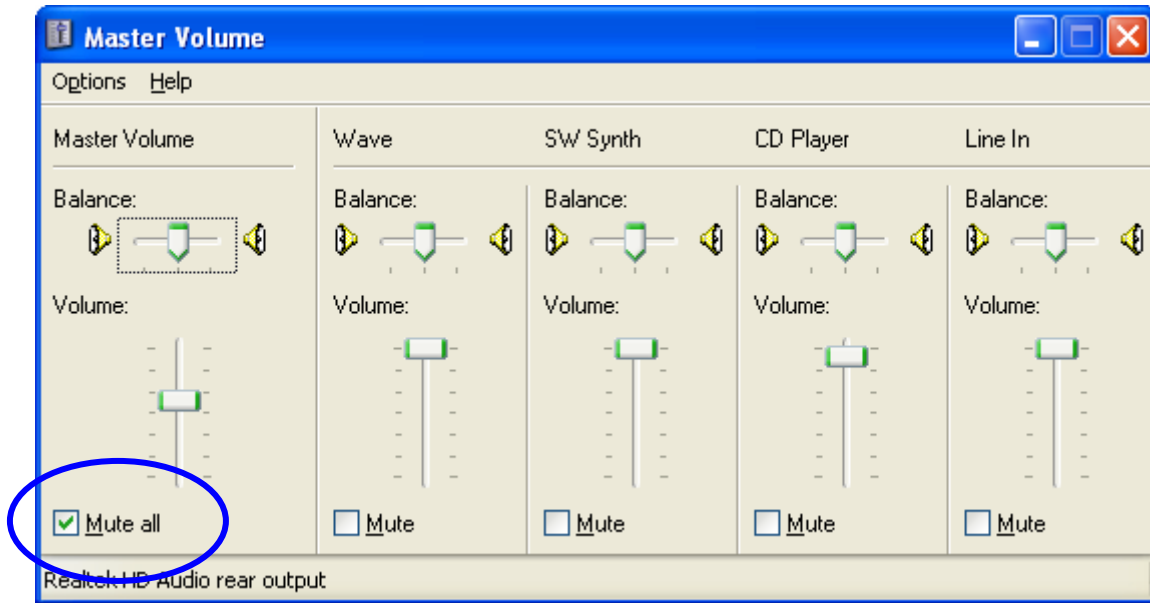


6) Check that the Volume control is not muted.



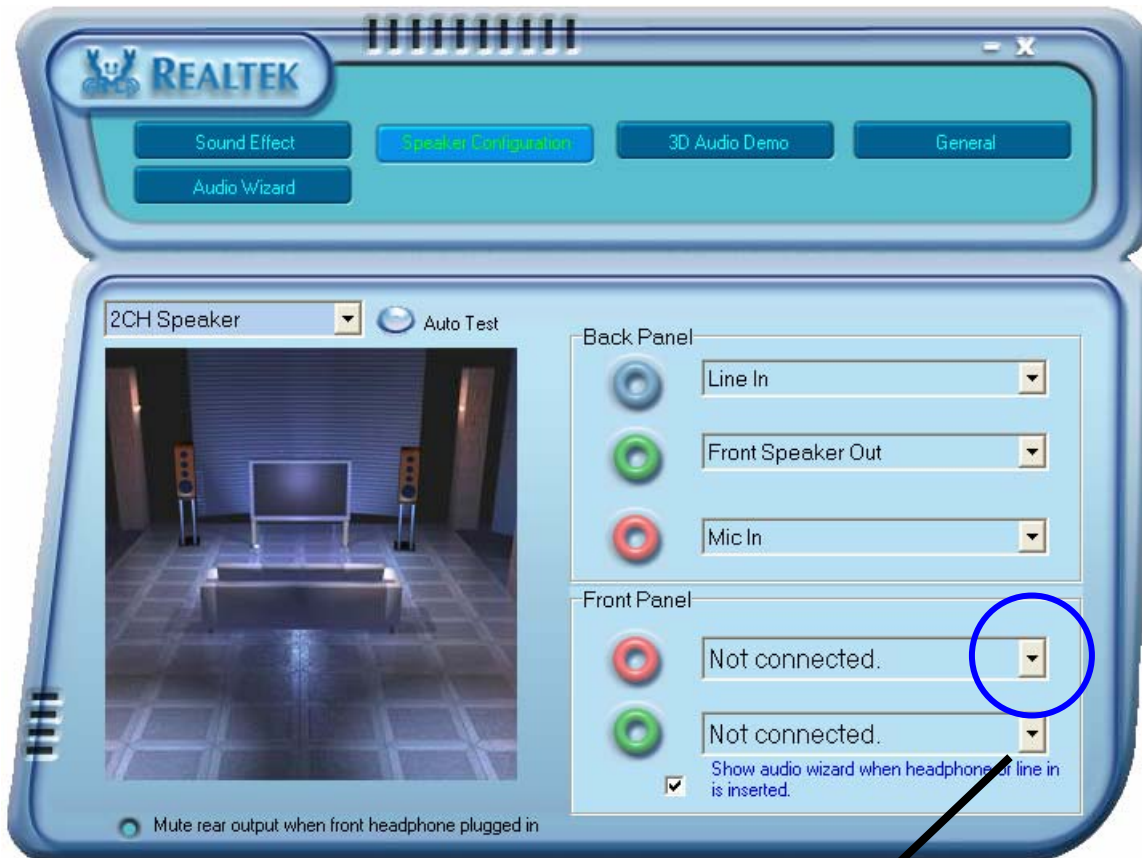
Look at the lower right hand corner of the screen. The above image shows you an example of a muted sound output.

To unmute the speaker double left click on the speaker icon this will bring up the Master volume Control window.

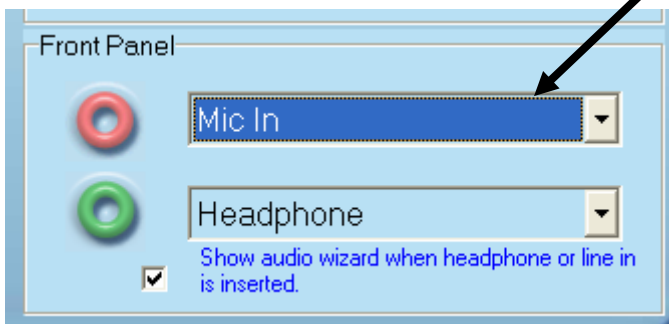


Make sure that Mute all is not selected and the Master Volume is set not set to 0.

To configure the Realtek Front Panel sockets open the Sound Effect panel by double left clicking on the Sound Effect icon located on the task bar at the bottom left of the screen.



Change the Red Front Panel socket to Mic In  
Change the Green Front Panel socket to Headphone



Login to WebCT and open the Unit

[GRADUATE PROFESSIONAL EXP 1 - EDFX503 - 2007 Semester One, Canberra](#)

Open the Practice Board



Run the Setup Wizard

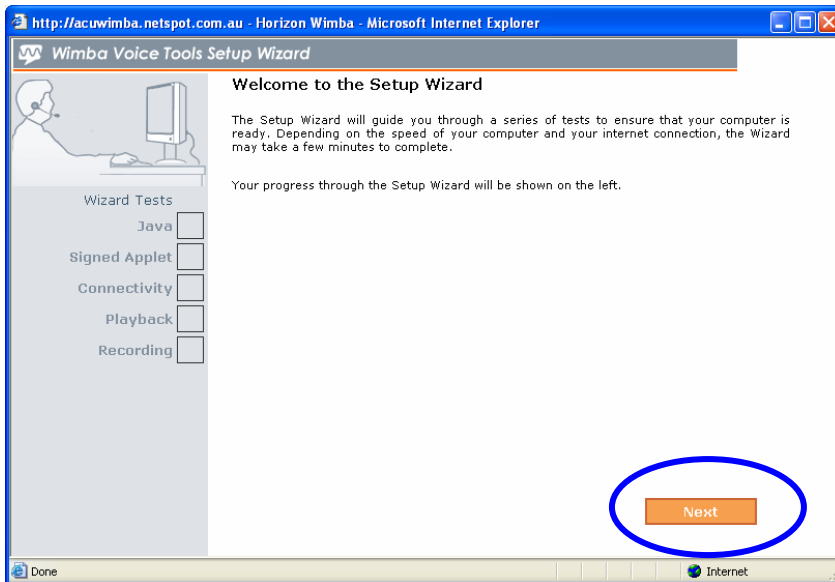
Launch Voice Board

**Test 2 high quality 20.8 kbs**  
FM quality

*Note: The first time that you enter the Voice Board you will need to run the [Setup Wizard](#) in order to make sure your computer is ready.*

**Setup Wizard**  
Run the [Setup Wizard](#) to make sure that your computer is ready to use the Voice Board.

Launch Voice Board



Click Next  
Click Next

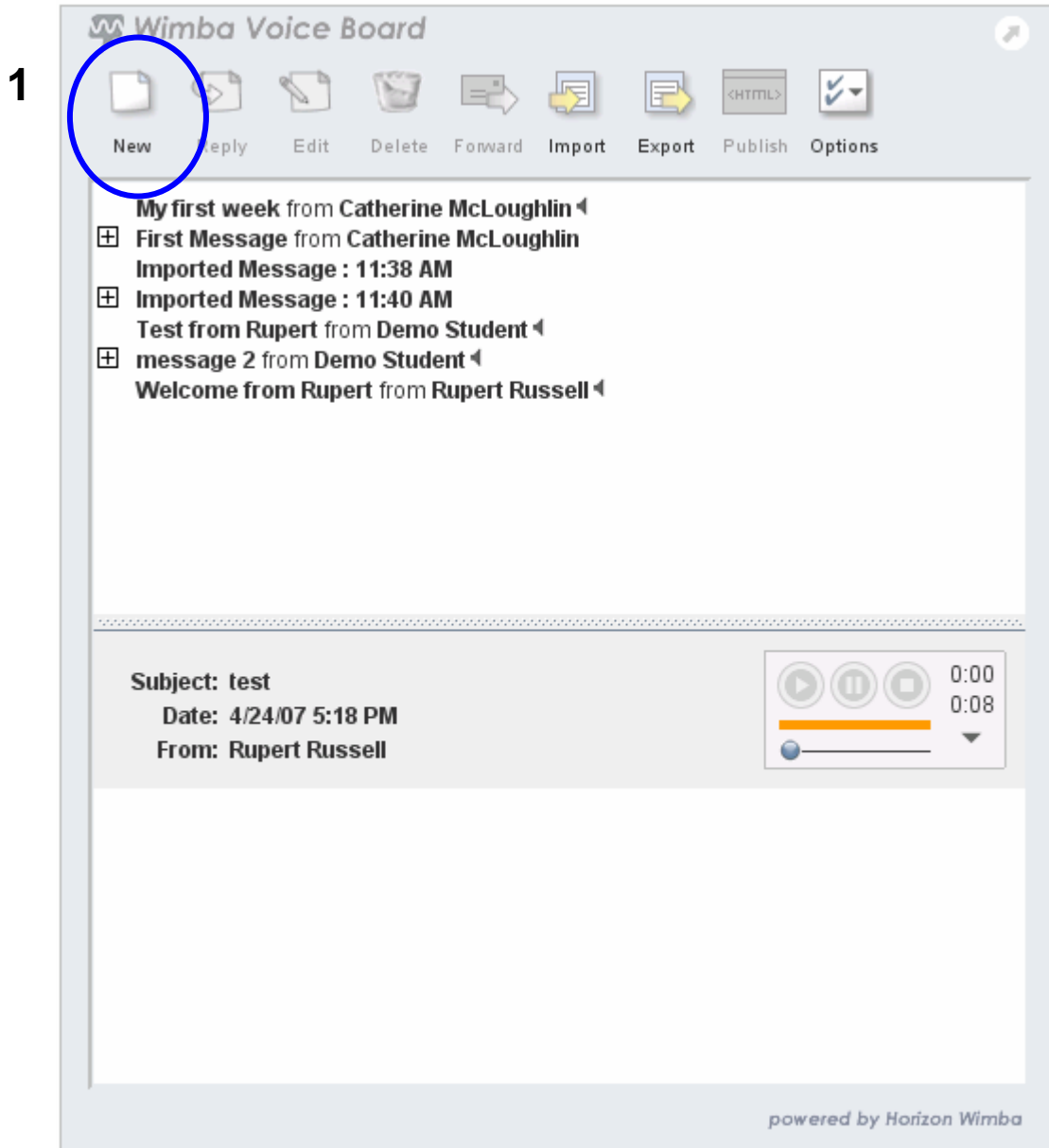


Work through each step in the Setup Wizard. This should enable you to test the voice board playback and recording functions.

## To record a message in the Voice Board

Launch the Voice Board and wait for the Java application to load. Once the voice board has loaded:

- 1) Click on New.



- 2) Enter a subject for the message
- 3) Click on the record button
- 4) You can optionally enter a text message to accompany the voice message
- 5) Click Send

